

# SESSION 3

## Preparing for JA JobSpark

### OVERVIEW

Students will prepare for their experience at JA JobSpark. They will learn more about career clusters and education needed to work in certain careers. Students will learn about the importance of asking questions and engaging with the JA JobSpark Industry Professionals. Tips will be given on what to do on the day of JA JobSpark.

### OBJECTIVES

- Students will understand the format of JA JobSpark and expectations for the day.
- Students will learn why it is important to ask questions and will identify and/or create questions for the JA JobSpark Industry Professional.
- Students will gain an understanding of the education level needed and salaries earned in certain jobs.

### PREPARATION

1. **Post the student website, if you have not already done so. If you are posting specific links to your e-learning platform for this session, post what you desire.**
2. You can download and print off any materials from the student link, if a hard copy is desired.
3. Review the printed program book, also located on the webpage in session 3, so you are aware of the information provided. You may plan some discussion questions around information in the program book.
4. Watch the video, “Asking the Right Questions.” View the discussion question at the end of the video. Prepare any additional questions for discussion.

**Discussion Question:** Why is it important to ask good questions? What question did you hear in the video that you want to ask during JA JobSpark?

### MATERIALS

- Make sure you have posted the website or links in session three to your e-learning platform. All materials and links for students are located in this button.
- Charged computer
- Pen or pencil and earbuds
- Discussion platform your school uses
- Printed Student program book (electronic link also available)



Please note that this session requires use of the JA JobSpark program book.



This session should be completed after September 6th. Students received a printed program and an electronic copy of the program book is available on the student link in this session.



The information in this session should be shared close to the day of JA JobSpark so students are well organized and prepared for the day. We suggest doing this session the Thursday, Friday, or Monday prior to your JA JobSpark day.



# KEY WORDS & CONCEPTS



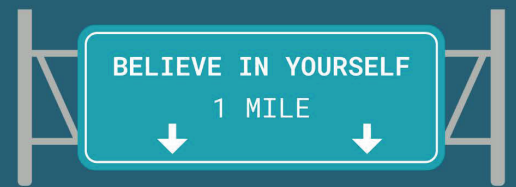
## Session 3



### **PROFESSIONALISM**

The behavior and skills expected of a worker in an industry.

# TAKE A LOOK INTO THE PROGRAM BOOK



Name: \_\_\_\_\_

Click on the JA JobSpark program book link located in this session or refer to your printed program book. Complete the questions and submit your answers as requested by your teacher.

1. What career cluster do you need to see to meet someone from the American Dairy Association?
  
2. List 3 careers in this career cluster.
  
3. What careers can you have with a high school diploma in the **Architecture, Construction, and Engineering cluster? (List 3)**
  
4. What careers can you have with a bachelor's degree in the **Health and Life Sciences cluster? (List 3)**
  
5. What career cluster has the highest paying job listed? What is that job?
  
6. Which cluster are you most interested in learning more about?
  - a. When you get your high school diploma, what is a job in this career cluster that you can do?
  
  - b. When you complete your bachelor's degree, what is a job in this career cluster that you can do?
  
  - c. What company in this career cluster are you most excited to explore at JA JobSpark?

# ANY QUESTION IS A GOOD QUESTION!

Be prepared to ask the business professionals good questions. Example questions are provided below, and you can also write in your own question.

## ABOUT THE COMPANY

- What type of person is successful in your company?
- How many hours do you work each week?
- Are there opportunities for raises and promotions at your company?
- Do most people work alone or in teams?

Your question: \_\_\_\_\_

## ABOUT THE JOB

- What education or skills are required for your job?
- What can I do today to begin preparing for a job like yours?
- How do you use time-management skills in your job?

Your question: \_\_\_\_\_

## ABOUT THE VOLUNTEER

- Why did you choose this career? How did you get started?
- What is the coolest thing you have ever done at work?
- What do you like most about your job?
- What daily tasks do you perform at your job?

Your question: \_\_\_\_\_

## ABOUT THE CAREER CLUSTER

- What are some of the entry-level jobs in your career area?
- What is a typical starting salary for an entry-level position?
- What type of on-the-job training do most companies offer?

Your question: \_\_\_\_\_

# TIPS FOR STUDENTS

## PREPARE

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- Get a good night sleep
- Know your school's instructions
- Make sure you have prepared some questions for the volunteers

## ON DAY OF EVENT

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- Be on time
- Wear your JA JobSpark T-Shirt & Backpack
- Have a good attitude; be respectful
- Pay attention
- Only use cell phone when requested/appropriate
- Have your questions ready
- Engage with business professionals and volunteers
- Be able to show that you know about the company or industry when asking questions
- Complete & submit your student passport

## ABOUT THE JA JOBSPARK EVENT

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- Be the best you!
- Demonstrate appropriate behavior
- Use the signage to guide you
- If you need help or get lost, visit the Info Desk in the center of the building you are in
- Visit a minimum of 5 out of 8 clusters (or all 8 if possible)
- Know your school's plans for exiting
- Have fun!



# JA JobSpark

Inspiring our future workforce.

## Permission Slip and Media Release | September 26, 2023

Students are invited to participate in JA JobSpark with more than 100+ industry partners providing hands-on activities to complete and essential career information. Students will learn about opportunities in:

Advanced Manufacturing, Engineering & Logistics  
Agriculture, Food & Natural Resources  
Architecture, Engineering & Construction  
Business & Finance

Government, Law & Public Service  
Health & Life Sciences  
Hospitality & Tourism  
Technology

(Note: Downloadable version of the permission slip/media release is available on [www.jajobspark.org](http://www.jajobspark.org))

# JA JOBSPARK PERMISSION SLIP/MEDIA RELEASE

Tuesday, September 26, 2023  
Indiana State Fairgrounds  
1202 East 38th Street | Indianapolis, IN 46205  
[www.jajobspark.org](http://www.jajobspark.org)

Parents/Guardians: Please sign the form below so your child may participate in JA JobSpark.  
\*A signed form functions as permission for your child to be included in event photos/communications.

Student Name: \_\_\_\_\_

School Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

*(Student's Name Here)*

\_\_\_\_\_ has my permission to attend JA JobSpark on  
**Tuesday, September 26, 2023**, at the Indiana State Fairgrounds.

Parent/Guardian Name: *(PRINT)*

Parent/Guardian Signature:

Date:

Emergency Contact Name:

Emergency Contact Phone:

**Student Agreement:** By signing this form, I am agreeing to the below guidelines. I agree to:

- Follow school rules for field trip participation.
- Follow appropriate school dress code.
- Participate in the learning activities and engage in dialogue (ask questions) of Industry Professionals.
- Use respectful communication that is professional in both language and tone and that reflects positively on me and the school I am representing.
- Thank the Industry Partners I spoke with for their time.

Student Name: *(PRINT)*

Student Signature:

## Permission Slip and Media Release | September 27, 2023

Students are invited to participate in JA JobSpark with more than 100+ industry partners providing hands-on activities to complete and essential career information. Students will learn about opportunities in:

Advanced Manufacturing, Engineering & Logistics  
Agriculture, Food & Natural Resources  
Architecture, Engineering & Construction  
Business & Finance

Government, Law & Public Service  
Health & Life Sciences  
Hospitality & Tourism  
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- Thank the Industry Partners I spoke with for their time.

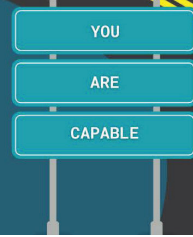
Student Name: *(PRINT)*

Student Signature:





# SESSION 4



## Reflection and Follow Up

### OVERVIEW

Students will reflect on what they learned before and during JA JobSpark. Students will also explore goal setting and develop initial career goals. Students will have the opportunity to complete a survey in order to provide Junior Achievement feedback. Students will be given the opportunity to do a deeper dive on the virtual platform about the industries that interested them most.

### OBJECTIVES

- Students will set goals to identify next steps in their academic and career planning.
- Students will understand the importance of decisions made in high school and how they can better prepare for a successful career path.
- Students will write a thoughtful thank you note to a JA JobSpark Industry Professional.
- Students will provide feedback and express their thoughts and feelings on the JA JobSpark program by completing the survey.
- Students will use the virtual platform to expand on their JA JobSpark experience.

### PREPARATION

1. You can download and print off any materials from the student link, if a hard copy is desired.
2. Complete the teacher survey.
3. Complete the JA JobSpark virtual platform practice demo so you can answer student questions.
4. Remind students to complete the student survey.
5. Know your school's access code to enter the virtual platform. You may need to ask your principal or Building Coordinator for this information. Share this access code with your students.

### MATERIALS

- Charged computer
- Pen or pencil
- Earbuds (optional)
- Discussion platform your school uses
- Visit [JAJobSpark.org/curriculum](https://www.jajobspark.org/curriculum), click the blue/yellow button to enter the virtual platform, use school code to access.